



## CREDIT INSURANCE ENQUIRY FORM

### 1. COMPANY DETAILS

COMPANY NAME(s):	
NAME OF CONTACT:	E MAIL ADDRESS
POSTAL ADDRESS (for all correspondence):	
POST CODE:	WEB SITE ADDRESS
TELEPHONE NUMBER:	COMPANY REG. NO(s):
FACSIMILE NUMBER:	VAT NO. (if non-limited):

### 2. NATURE OF BUSINESS

What goods &/or services do you supply	
To which trade sectors do you sell ?	
In what capacity do you act [ manufacturer / distributor / sub contractor etc]	
What are your normal contractual payment terms ?	
Are there any exceptions ? If so, please provide details	

**ESR Insurance Services Ltd, 7th Floor, Ibex House, 42-47 Minories, London EC3N 1DY**

Member of the Primary Group

Authorised & regulated by the Financial Services Authority. FSA reference number 308303.  
Registered in England number 3997307. Registered office: 10 King William Street, London EC4N 7TW.

**3. PAST EXPERIENCE**

Financial Year Ending		Annual Turnover	Total Net Bad Debt Losses	Largest Loss £	No. of Losses	Name of Largest Loss
To Date	07					
	06					
	05					
	04					
	03					

**OVERDUE ACCOUNTS:** Are any accounts currently seriously overdue or causing you concern ? If so, please detail below.[continue on separate page if necessary]

Debtor Name	Total indebtedness	Earliest Due Date & action being taken
1.		
2.		
3.		
4.		
5.		

**4. ESTIMATED INSURABLE TURNOVER (exclude vat, sister / parent companies, cash sales & UK public sector)**

What is your estimated insurable turnover for the next 12 months ? \_\_\_\_\_

What percentage of your turnover is export business ? \_\_\_\_\_

With which overseas countries do you trade ? \_\_\_\_\_

(please give details below - continue on separate page if necessary) \_\_\_\_\_

Country	Approx No of Buyers	Estimated Annual Turnover	Normal / Maximum Payment Terms

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5. **DEBTOR PROFILE** (or send us a recent aged debtors analysis for us to complete this section) **TOTAL DEBTOR BALANCE AS AT \_\_\_\_\_ = £**

Debt £	Number	% of Total debtor balance	Debt £	Number	% of Total debtor balance
Up to 500			10k - 25k		
500 - 1k			25k - 50k		
1k - 2.5k			50k - 100k		
2.5k - 5k			100k - 250k		
5k - 10k			250k - 500k +		
			Total		

6. **TOTAL OF DEBTOR BALANCES**

As at 31 March	30 September
30 June	31 December
Average number of days sales outstanding:	

Do you currently insure your Trade Debt ? If so, with whom & what renewal date ? \_\_\_\_\_

Do you currently use a Status Agency or credit information database ? If so, which one ? \_\_\_\_\_

Do you currently have invoice discounting / factoring ? If so, with whom ? \_\_\_\_\_

7. **YOUR PRINCIPAL CUSTOMERS**

Precise Name	Co Reg No (if known) or vat No [for non ltd & non UK debtors]	Country	Credit Limit Required
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

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